



**POSITION:** Concession Bartender  
**DEPARTMENT:** Food & Beverage, Concessions  
**REPORTS TO:** Food & Beverage Manager  
**STATUS:** Hourly, Non-Exempt

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ASM Global, the world's leading venue management and services company has an excellent and immediate opening for a Concession Bartender at the Avenir Centre. As a Concession Bartender, you will be responsible for providing high-quality customer service during all events, to achieve customer satisfaction and accurate accounting of all transactions, including inventory.

#### **AREA OF RESPONSIBILITY:**

- Sets up and services individual beverage locations.
- Enforce all liquor laws.
- Maintain proper sanitation of work area.
- Follow proper safety practices in the work area.
- Provide pleasant and efficient service to customers.
- Prepares all beverage items for sale in the station.
- Sells to customers, charging amount indicated on company price list.
- Receives and handles cash and/or tickets.
- Verify and account for all cash and liquor inventory with supervisor.
- Verifies cash register is programmed properly, according to company approved sales prices.
- Follows Bar Procedures.
- Follows all rules and regulations which apply to the beverage operations and to ASM's Food and Beverage Division.
- Requests identification for every guest purchasing alcohol.
- Perform other duties as assigned based on event needs.

#### **EDUCATION AND EXPERIENCE**

- Minimum high school diploma or GED.
- Previous bartending experience and/or training is preferred.
- Cash handling experience preferred.
- Must be thoroughly familiar with alcohol management procedures.
- Responsible Beverage Service Certificate preferred.
- Hold proper Food handler's certification.
- Ability to function in a fast-paced, team-oriented environment.
- Commitment to exceptional guest service.
- Excellent communication skills.
- Proficiency in English required, proficiency in French preferred.



## **AVAILABILITY**

This position is part-time, primarily evening and weekend shifts. All Food & Beverage scheduling is dependent on the Avenir Centre's events calendar.

## **PHYSICAL DEMANDS / WORKING CONDITIONS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee may be required to work both indoors and outdoors as required by the function, in a loud noise environment. Must have the physical ability to maneuver around facility, at times, walking and/or standing and navigating stairs for 8-10 hours or greater as required. Must be able to lift/transport up to 50 pounds. This position has direct contact with guests, managers and employees.

## **NOTE**

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

Applicants must be of legal age to serve alcohol.

## **TO APPLY**

### **Please send resumes to:**

Chris McEachern  
Director, Food & Beverage  
[cmceachern@avenircentre.com](mailto:cmceachern@avenircentre.com)

Please ensure the subject line reads: **Concession Bartender**  
Only successful applicants will be contacted.